

Timeline of Events	Activities and Office leading the Activity. Global Coordinator (GC) Regional Coordinator (RC) and National Coordinator (NC)
Dec 2002-March 2003	GC. Draft Chapters 1-5 of the ICP Handbook
April –Aug 2003	GC. Draft remaining Handbook Chapters
January 2003	GC. Memo to OECD requesting non European members change their comparison reference year from 2005 to 2004 (note: this request has not been granted)
January 2003	GC. Draft Memoranda of Understanding and data sharing policies and send to regional coordinators.
February 2003	GC. Prepare budget overview for the Executive Board including updated requirements for the plan to link PPPs across regions (Ring Plan)
February 2003	GC. Nominate members of the Technical Advisory Board
February 2003	GC. Prepare outline of issues regarding the ICP Council and its launch
Feb 17-May 1, 2003	GC. Redesign the website which includes capability to be the hotline for country questions and concerns about ICP issues. Test the ToolPack
February 27-28, 2003	GC. First meeting of the Executive Board
March 3-6, 2003	GC. UN Statistical Commission Meeting
March 2003	GC, RC. Determine Ring country policy—if approved by Executive Board and notify countries to seek their cooperation. The proposal is that 20 countries survey two price lists, one for their regional comparison, the other to provide a link across regions

- March 24-28, 2003
- GC. Workshop to train regional coordinators to develop the product lists for the ICP. Workshop will include review of GDP aggregates, need for expenditures at basic heading level, importance of consistency between national accounts and prices collected.
- Implications of requirements for national average prices and annual average prices.
- Implications of representivity vs. comparability.
- Review of work plan, time lines, and plans to price government, investment on construction and equipment.
- Agree on operation of Hotline.
- April 1-15, 2003
- RC. Meet with heads of NSO's if resources allow.
- April 1-30 2003
- GC and RC. Establish the basic headings to be used in each region. It has been recommended the ICP be based on the OECD/Eurostat list of products to be priced which is based on a division of the GDP into 222 categories called Basic Headings. This is the lowest level for which expenditure weights are required to weight PPPs to higher levels of aggregation. This list could be reduced to 170.
- April 1- May 15, 2003
- RC. Obtain specifications of items from each country that they price in their CPI. These will be used to begin preparing the list of items for which prices will be collected for the ICP with the goal of harmonizing the ICP and CPI lists as much as possible.
- April 1- May 15, 2003
- RC. Determine availability of National Accounts data and feasibility of the comparison be based on the SNA 93 definitions. The goal is to base the PPPs by GDP aggregates based on the SNA definitions.

April 1-May 15, 2003	RC. Identify supplementary data that could be used to provide expenditure weights at the basic heading level if data from household expenditure surveys or other information are not available.
April 1-May 15, 2003	GC. Provide Eurostat and ICP 93 product lists to RCs to aid them in preparing the pre-survey product lists.
May 1-30, 2003	RC. Prepare pre-survey list. This is basically a preliminary list of items to be priced and their complete description. Each country uses this to determine if they will be able to price each item, the type of outlet to price, and to determine whether another item should be added to the list. The pre-survey list will contain items and their description by each of the 170-222 basic headings. This could include descriptions of 3,000-4,000 items.
May 1-30, 2003	GC. Prepare training materials for the RC to use in their workshops with national coordinators (NC).
May 1-30, 2003	GC. Meet with Technical Advisory Group.
May 1-Oct 30, 2003	GC. Prepare specifications and pricing lists for government, investment on construction and equipment.
June 2003	GC. Complete redesign of the ICP Website and its use as a "Hotline" to resolve issues and questions coming from RC and NC offices
June 1-30, 2003	<p>RC. Hold workshops that include national price statistician and national accountant to prepare them to develop product lists and prepare estimates of basic heading expenditures. Also cover importance of consistency between national accounts and prices collected</p> <p>Agree on methods to be used to estimate national average prices and annual average prices. It needs to be determined whether national and annual averages can be derived from existing indexes or if additional price collection will be required to cover all geographic areas as well as across time.</p>

RC, GC, and NC agree on level of collection (by basic headings covering the full GDP vs basic headings covering only consumption).

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| June 1- 30, 2003 | Ring Coordinator distribute pre-survey lists to ring countries. This is done in parallel with what the RC are doing to develop the product lists for their regions. The Ring countries in effect are preparing two lists to price; however, with the intent to maximize the overlap between them. |
| June 1-November 30, 2003 | GC. Procure computer equipment and software for countries and regional offices. Also procure digital cameras for RC. |
| July 1-September 1, 2003 | RC. Visit countries with most diversified lists to assist them in pre-survey list work. |
| September 1-30, 2003 | RC. Obtain results of country's pre-survey work on product list. |
| Sept 1-Oct 30, 2003 | RC. Using the pre-survey work done by each country prepare draft item lists for each country that ensure every country prices items also important and available in other countries for comparison purposes. Regional draft product lists made available to the Ring coordinator to prepare the ring list to be used by those countries. |
| Sept 30-Oct 1, 2003 | GC. Meeting at OECD to prepare the training agenda and materials for the November 3-7 workshop with Regional Coordinators in Luxembourg. |
| November 3-7, 2003 | GC. Workshop in Luxembourg with regional coordinators:

Review draft product lists with Ring coordinator to ensure overlap between regions.

Train the trainer exercises to prepare the RC to train respective countries in price collection, outlets to survey, use of the Tool Pack software, etc.

Review of time lines through data collection, final sign-off of the regional Memoranda of Understanding. |

Dec 1-12, 2003	RC. Workshops and meetings with National Coordinators. Review overlap of product lists between countries and jointly agree on items to be priced to ensure overlap Agree on outlets to be priced and the geographic and time coverage.
Dec15, -Jan 15,2004	RC. Send final product lists to countries via the tool pack. Also, Ring Coordinator send Ring final product list to Ring countries.
Jan 1-March 30, 2004	RC and Ring Coordinator. Prepare pictures of items to be priced and load into the Tool Pack for each country.
Jan 1-March 30, 2004	GC. Product lists are translated into desired languages, countries prepare for data collection.
April 1, 2004-Mar 2005	NC. Price collection on major components of household consumption. Government, construction investment, and equipment investment data collections dependent on pricing lists and time tables prepared by regional and global coordinators and availability of data from existing price index sources