

Terms of Reference

Title: Operations Officer

Grade: GF

Division/VPU: Health Nutrition and Population Global Practice, Global Engagement (HHNGE)

Duty Location: To be decided (HQ or other regional office)

Appointment Type: Two-year Term Appointment

Background

The WBG's Health, Nutrition and Population Global Practice (HNP) contributes to the WBG's twin goals through the umbrella of Universal Health Coverage (UHC). The HNP provides financing, state-of-the-art analysis, and policy advice to help countries expand access to quality, affordable health care. It also prioritizes protecting people from falling into poverty or becoming poorer due to illness; and promoting investments in all sectors that form the foundation of healthy societies. This also encompasses a focus on ending preventable maternal and child mortality by 2030; reducing stunting and improving nutrition for infants and children; strengthening health systems; and prevention and treatment of communicable diseases.

The Government of Japan (GOJ) is one of the closest partners to the HNP to work together on the global UHC agenda. The GOJ and the HNP have co-organized numerous events to maintain the global momentum towards attaining UHC, which include the UHC Forum 2017 and TICAD7 high-level side events with funding through the Japan Policy and Human Resource Development Fund (PHRD). Besides, the WBG's report on health financing informed the G20's financial track discussion as well as first-ever health and finance ministers joint meeting held at the margin of the G20 Leaders' Summit in June 2019.

PHRD was established in 1990 as a partnership between the GOJ and the WBG. UHC has been one of the pillars of PHRD Technical Assistance program. The Development Objective of PHRD UHC window is to contribute to the WBG's twin goals of eradicating extreme poverty and promoting shared prosperity by helping low and middle income countries develop strategies and capacities to adopt, achieve and maintain UHC.

In addition to its support to the global events mentioned above, PHRD UHC window also finances country programs to monitor UHC progress, identify key bottlenecks, build capacity of policy makers and provide technical support to promote UHC in targeted countries. As of January 2020, more than 30 countries have implemented or been implementing UHC programs financed by PHRD.

Duties and Responsibilities

The Operations Officer will directly support the development, implementation, monitoring and evaluation of the HNP portfolio focusing on but not limited to the partnership program financed by the GOJ, and will be responsible for the following tasks:

- Work closely with the focal points and TTLs of the partnership with the GOJ to facilitate the communications and strengthen partnership with various GOJ stakeholders, including the Ministries of Finance (MOF), Foreign Affairs (MOFA), Health, Labour and Welfare (MHLW), and JICA. For

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example, the Operations Officer will monitor and promote the country-level collaboration between the World Bank and JICA in the pilot countries under the World Bank-GOJ Joint UHC Initiative supported by PHRD.

- Coordinate and monitor the progress of PHRD UHC programs under the HNP's Global Engagement Unit (HHNGE) working with regional units. Support task teams in the preparation, implementation, monitoring and evaluation of analytical and advisory services and lending operations under the PHRD World Bank-GOJ Joint UHC Initiative.
- Participate and contribute to the health policy dialogue with Governments and other development partners.
- Earn credibility with clients on the basis of intellectual rigor, a capacity to apply principles to specific challenges with tact, and willingness to learn and adapt in each context.
- Bring technical expertise to the creation and sharing of knowledge by initiating, joining and leading high-impact collaborations with key stakeholders, including preparing just-in time briefs and reports for clients as well as the WBG's task team and management, and sharing lessons learned and new ideas to stimulate new ways of meeting long standing challenges in UHC.

Selection Criteria

- At least a Master's degree in public health, economics, international development, or related fields;
- At least 5 years of experiences related to health policy or public health in the context of developing countries or project management in international development;
- Strong organizational skills and diligent attention to details of work programs with large numbers of transactions;
- Proven ability to work independently as well as in a team in a multi-cultural environment, with minimal supervision;
- Strong track records of proactively engaging teams and stakeholders and add-values to projects and other activities;
- Experience in international development, and experience in a multilateral institution and partnership building will be an asset;
- Good listener and avid learner;
- Experience in managing trust funds, report-writing, etc. will be an asset;
- Excellent oral and written communication skills in English.