

## Joint Japan/World Bank Graduate Scholarship Program (JJ/WBGSP)

### APPLICATION GUIDELINES FOR JJ/WBGSP 2020 SCHOLARSHIP

#### FOR DEVELOPING COUNTRY NATIONALS\*

**\*ATTENTION!** These Guidelines are not valid for applicants who are Japanese nationals. For more information on the JJ/WBGSP application guidelines for Japanese nationals and other scholarship programs administered by the World Bank, please visit: <http://www.worldbank.org/scholarships>

#### I. APPLICATION REQUIREMENTS

To have a JJWBGSP application reviewed, applicants must fulfill the following two requirements:

**1. Meet Eligibility Criteria:** The applicant must meet the following eligibility criteria:

- Be a national of a World Bank member country listed in Annex 1 of these Guidelines.
- Not be a dual citizen of any developed country.
- On or after the date the call for scholarship applications opens, not be an Executive Director, his/her alternate, and/or staff of any type of appointment (including temporary and consultant) of the World Bank Group (The World Bank, International Development Association, International Finance Corporation, Multilateral Investment Guarantee Agency, and International Center for Settlements of Investment Disputes); or not be a close relative of the aforementioned by blood or adoption with the term "close relative" defined as: Mother, Father, Sister, Half-sister, Brother, Half-brother, Son, Daughter, Aunt, Uncle, Niece, or Nephew.
- Hold a Bachelor's degree (or equivalent university degree) earned at least three years before the date of the Application Deadline.  
Have at least 3 years of paid development-related employment since earning a Bachelor's degree (or equivalent university degree) and acquired within the past 6 years from the date of the Application Deadline. Please see FAQs on how to count qualified part time employment toward this 3-year requirement. Please see Annex 2 for a suggested list of development-related topics.  
The only exception to this criterion is for developing country nationals from a country that is on the list of Fragile and Conflict States noted in Annex 3. In these exceptional cases, we do take into consideration the limited employment opportunities in those countries listed in Annex 3.
- On or before the Scholarship Application Deadline date, have been admitted unconditionally (except for funding) for the upcoming academic year to at least one of the **JJ/WBGSP preferred university master's programs** listed on the JJ/WBGSP website (<http://www.worldbank.org/scholarships>) and located outside of the applicant's country of citizenship and country of residence.

#### **Notes:**

- *It is up to the Applicant to determine if she/he is eligible given her/his circumstances. The JJWBGSP Secretariat will not make that determination for you.*

- *individuals currently studying in a JJ/WBGSP preferred university master's program are NOT eligible to receive a JJ/WBGSP scholarship.*

**2. Submit One Online Application:** An application will be accepted and reviewed if the applicant submits only one completed application electronically through the online application site by the **Application Deadline of noon, Washington D.C time (Eastern Standard Time/EST) on Thursday April 23, 2020.** An application is considered complete if it includes:

- a. **Two recommendation letters**, submitted online, from people who have direct knowledge of the applicant's professional work experience.

*and*

- b. **One completed Application Form** (which includes an applicant's agreement to conditions stated on the Signature Page of the Application Form) that is written in either in English or the language of their master's degree program. (For example, a completed Application Form written in French by an applicant who is seeking a scholarship to attend a preferred university in the United Kingdom will not be reviewed).

Among other information, completing the Application Form includes uploading scanned copies of:

- (i) documentation that proves the applicant meets the eligibility requirement with regard to the number of years of recent development-related work. (See FAQs for details regarding the extent and type of documentation required to be uploaded)
- (ii) the applicant's Bachelor's degree diploma, and if applicable, also the diploma of the applicant's most advanced graduate degree. (Do not include a transcript, or upload a transcript as a substitute for a diploma).
- (iii) C.V. using the format provided in Annex 4 and written in English or the language of the master's degree program for which the applicant is seeking JJWBGSP funding. If the work was not paid, do not include it in your CV. Instead, you can create a category "Volunteer Work" in your CV and list under that heading unpaid internships or other unpaid work.
- (iv) unconditional (except for financing) Letter of Admission for the upcoming academic year to the JJ/WBGSP preferred university master's program:
  - which is among those listed on the JJ/WBGSP website;
  - for which the applicant is seeking JJWBGSP funding; and
  - that is located outside of the applicant's country of citizenship and country of residence.

(See Annex 5 for greater clarity with regard to what is meant by "unconditional".)

***ATTENTION:***

- You can draft but **DO NOT SUBMIT** a JJWBGSP Scholarship Application **UNTIL YOU UPLOAD AN UNCONDITIONAL LETTER OF ACCEPTANCE** from a preferred master's degree program.
- *For either (i) or (ii), if document(s) are not in English or the language of the master's degree program being applied to, they must be translated into English or the language of the master's degree program. Both the document in the original language and the translated document must be uploaded into the Application Form. A required translation does not need to be certified. Applicants and recommenders can use a free online tool to translate words into English, without penalty for doing so. Paying for a certified translation is NOT required.*
- *The documents must be in an acceptable format. Before uploading documents, read "Navigating the Online Application" for details on which file extension types are permitted.*

**Notes:**

- *The link to the online application and the supporting documents "Accessing the online application" and "Navigating the online application" that provide step-by-step directions to navigate the online application are posted on the JJWBGSP webpage of the website [www.worldbankgroup.org/scholarships](http://www.worldbankgroup.org/scholarships).*
- *DO NOT USE A CELL PHONE TO APPLY, AS THE SOFTWARE IS DESIGNED ONLY TO BE ACCESSED BY A COMPUTER.*
- *An applicant that delivers an application (or any component of an application) in-person, by fax, email or postal mail, or starts an online application before the call for applications opens will be disqualified.*
- *Individuals who submit more than one application will be disqualified.*
- *If an applicant is accepted unconditionally (except for financing) to more than one JJWBGSP preferred master's degree program, the applicant must decide before submitting his/her Scholarship Application which of the master degree he/she seeks JJWBGSP funding. If an applicant is chosen for a JJWBGSP scholarship, he/she will not be able to transfer the scholarship to another master degree program.*

**Guidance on Professional Recommendation Process:**

The applicant can have only two professional recommendations – one is not sufficient and three or more is not permitted.

The recommendations must be from people who can attest from direct observation to your professional qualifications regarding development-related work that was demonstrated after earning your bachelor's degree. We suggest, but do not require, that professional

recommendations are from people who have recent (within last 6 years) experience with you in such a professional setting. We suggest, but do not require, that at least one of the two required professional recommendations be from a current or former supervisor.

Unless you are a citizen from a country on our Fragile State list, both professional recommendations must come from people you worked with during and in the context of paid employment. For example, unless you are a citizen from a country on our Fragile State list, a recommendation from an applicant's volunteer work is not considered "professional" and hence would not fulfill this eligibility criterion. And for example, unless you are a citizen from a country on our Fragile State list, a recommendation from a professor you are collaborating with on a research project / paper, but not being paid for that work, would not fulfill this eligibility criterion. **PLEASE NOTE: For all applicants, weather from a fragile state or non-fragile state country, recommendations from professors/lecturers based on your time as a student do not qualify as a professional recommendation.**

To fulfill the required two professional recommendations, **complete and submit the Recommendation Request Form in the online application.** We suggest you first get the agreement from your recommender that he/she is willing to provide a recommendation and confirm their email address. Refer to the documents "Accessing the online application" and "Navigating the online application" to help you complete and submit this form.

The Recommendation Request Form requires the applicant to identify the name, email address, and the recommender's relationship to the applicant, for each of the two recommenders. Use of personal email addresses, for example gmail, yahoo, and other similar email addresses, is permissible if there is no available email address from the recommender's institution. If a personal email is used, JJWBGSP may verify the professional association of your recommender as part of our review process. It is the applicant's sole responsibility to make sure the email contact information provided in the Recommendation Request Form is accurate.

*Please Note:*

- *Applicants can submit the Recommendation Request Form before submitting the Application Form.*
- *The JJWBGSP Secretariat suggests that an applicant first confirm with each recommender that she/he is willing to provide a recommendation and confirm her/his email address.*
- *The JJWBGSP Secretariat recommends that applicants submit the Recommendation Request Form as soon as possible to give enough time for the recommenders to meet the Application Deadline. If the required recommenders do not submit their recommendations following our instructions we provide to them and by the Application Deadline date, the application will not be reviewed. It is the responsibility of the applicant to ensure his/her recommenders meet the Application Deadline.*
- *The applicant is not permitted to draft any part of a recommendation letter on behalf of the recommender.*

The recommender will be notified by email **Donotreply\_scholarships@worldbank.org** <**recommendations@wizehive.com**> that you have asked him/her to provide a

recommendation and will be instructed to submit the recommendation in English or French electronically to the JJ/WBGSP Secretariat by the Application Deadline.

The system-generated email is usually sent to the recommender within 5 minutes of the applicant submitting the Recommendation Request Form. If the recommender does not receive the email, please ask him/her to check his/her junk mail folders for an email from **Donotreply\_scholarships@worldbank.org** [recommendations@wizehive.com](mailto:recommendations@wizehive.com)

After each recommender submits his/her recommendation, you will receive a confirmation email from **JJWBGSP Scholarship Application** <[recommendations@wizehive.com](mailto:recommendations@wizehive.com)>

### 3. Emails from the JJWBGSP Secretariat:

The applicant will be notified three times by email during a successful application process:

- From **Donotreply\_scholarships@worldbank.org** <[recommendations@wizehive.com](mailto:recommendations@wizehive.com)> confirming that the first of your two required recommenders submitted his/her recommendation
- From **Donotreply\_scholarships@worldbank.org** <[recommendations@wizehive.com](mailto:recommendations@wizehive.com)> confirming that the second of your two required recommenders submitted his/her recommendation

If you have not received both of these emails from **Donotreply\_scholarships@worldbank.org** <[recommendations@wizehive.com](mailto:recommendations@wizehive.com)>, please follow up directly with your recommender(s). If we do not receive the two required recommendations by the Application Deadline, your application will be considered incomplete and will not be reviewed.

- From **Donotreply\_scholarships@worldbank.org** <[applications@wizehive.com](mailto:applications@wizehive.com)> confirming that your online Application Form has been submitted and received. You should get this confirmation within one hour of a successful submission of the Application Form.

If you have not received this confirmation email, please return to the online Application Form and submit again. Once you have successfully submitted the form you will no longer be able to access it.

When you receive all three of these emails, your application is complete.

## II. INQUIRES FROM APPLICANTS

Please refer to the Frequently Asked Questions (FAQs), written in English and available on the JJ/WBGSP website, for any questions regarding the online application, the application process, and troubleshooting technical problems or other information presented on our website. On a as needed basis, the FAQs will be updated regularly and posted on our website during the call for applications.

If the answer to your question is not in the FAQs or in these Guidelines, you may submit your inquiry in French or English by email to: [scholarshipapplicants@worldbank.org](mailto:scholarshipapplicants@worldbank.org) and under these conditions, you can expect a response in English within 3 business days. For technical

problem inquiries, please, if at all possible, include in your email a screenshot of the technical problem you encounter. **Note: Do not send inquiries to the company hosting the application software.**

**Under no circumstances will the JJWBGSP Secretariat reply to any email inquiries pertaining to information already presented via our website, so please read all the documentation carefully.** If we do not reply to your inquiry within 3 business days, that means we will not answer your email because the answer to your inquiry is available by reading information already posted on our website.

**ATTENTION: We do not guarantee we will reply to ANY email received less than 3 business days before the Application Deadline.** Because the application process is lengthy, the JJWBGSP Secretariat recommends that applications are submitted at least one-week ahead of the deadline to avoid any last-minute issues.

### III. ADDITIONAL REQUIREMENTS FOR THE SCHOLARSHIP

After you submit your completed application, it will go through a multi-step selection process, described in the "Selection Process" section of the JJWBGSP page on our website. For those applicants notified in July by the JJ/WBGSP Secretariat of their status as a finalist, the JJ/WBGSP will request and require the following additional information:

1. **Identification:** When the JJWBGSP Secretariat offers a scholarship, the finalist will be requested to submit a scanned copy of the identification page of his/her Passport, or in case the applicant lacks a valid Passport, he/she can provide another acceptable legal document (birth or marriage certificate), with the name IDENTICAL to the one submitted on the Application Form to the JJ/WBGSP Secretariat within 3 Business Days from the time the JJ/WBGSP Secretariat offers the scholarship.
2. **Medical Certificate:** After the JJWBGSP Secretariat offers a scholarship, and at least 21 days before traveling to the university to commence the master program, the finalist will be requested to submit a scanned copy of a health certificate. This certificate must be less than three months old from the start date of their master's program and must be from a medical doctor stating the scholar is in good health.

*Please note: Failure to provide these two documents on time will result in disqualification.*

***ATTENTION! Winners of our scholarship who will study in the United States are required to travel to the US on a J-1 Visa. The World Bank will rescind the JJWBGSP scholarship if the scholar enters the United States by any other means.***

**ANNEX 1: LIST OF ELIGIBLE COUNTRIES**

To be eligible for a JJWBGSP Scholarship, the applicant must be a citizen of one or more of the countries listed below:

<b>Eligible for JJWBGSP Scholarship</b>	<b>Regional Code</b>
Afghanistan	6
Albania	2
Algeria	4
Angola	5
Armenia	2
Azerbaijan	2
Bangladesh	6
Belize	3
Benin	5
Bhutan	6
Bolivia	3
Burkina Faso	5
Burundi	5
Cabo Verde	5
Cambodia	1
Cameroon	5
Central African Rep.	5
Chad	5
Comoros	5
Congo, Dem. Rep. of	5
Congo, Rep. of	5
Côte d'Ivoire	5
Djibouti	4
Dominica	3
Egypt, Arab Rep.	4
El Salvador	3
Eritrea	5
Eswatini	5
Ethiopia	5
Fiji	1
Gambia, The	5
Georgia	2
Ghana	5
Grenada	3
Guatemala	3
Guinea	5
Guinea-Bissau	5

Guyana	3
Haiti	3
Honduras	3
India	6
Indonesia	1
Iran, Islamic Rep. of	4
Iraq	4
Jamaica	3
Jordan	4
Kenya	5
Kiribati	1
Kosovo, Republic of	2
Kyrgyz Republic	2
Lao People's D.R.	1
Lebanon	4
Lesotho	5
Liberia	5
Libya	4
Macedonia, FYR of	2
Madagascar	5
Malawi	5
Maldives	6
Mali	5
Marshall Islands	1
Mauritania	5
Micronesia, F. S.	1
Moldova	2
Mongolia	1
Morocco	4
Mozambique	5
Myanmar	1
Namibia	5
Nepal	6
Nicaragua	3
Niger	5
Nigeria	5
Pakistan	6
Papua New Guinea	1
Philippines	1
Rwanda	5
Samoa	1
São Tomé and Príncipe	5
Senegal	5



Sierra Leone	5
Solomon Islands	1
Somalia	5
South Sudan	5
Sri Lanka	6
St. Lucia	3
St. Vincent & the Grenadines	3
Sudan	5
Suriname	3
Syrian Arab Republic	4
Tajikistan	2
Tanzania	5
Timor-Leste	1
Togo	5
Tonga	1
Tunisia	4
Tuvalu	1
Uganda	5
Ukraine	2
Uzbekistan	2
Vanuatu	1
Venezuela, Rep. Bol. de	3
Vietnam	1
Yemen, Republic of	4
Zambia	5
Zimbabwe	5

## **Annex 2: Suggested List of Development-related topics**

### **FINANCE, COMPETITIVENESS AND INNOVATION**

- Financial Stability & Integrity
- Financial Inclusion & Access
- Firms, Entrepreneurship & Innovation
- Markets, Technology & Digital Economy
- Long-Term Finance
- Climate & Risk Management

### **GOVERNANCE**

- Strengthening Public Policy Processes
- Promoting Effective Resource Management
- Reinforcing Public Service Delivery
- Strengthening the Public-Private Interface
- Understanding the Underlying Drivers and Enablers of Policy Effectiveness

### **MACROECONOMICS, TRADE AND INVESTMENT**

- Designing and applying country-based diagnostics, development strategies, policy analysis and other analytical products for decision-making by Ministries of Finance, Trade, Economy and Production in their pursuit of reform agendas conducive to strengthening inclusive growth led by the private sector

### **POVERTY REDUCTION AND EQUITY/SHARED PROSPERITY**

- Identifying key constraints that limit opportunities for productive employment, capital accumulation and investment in human capital by the poor and vulnerable households.
- Using data on poverty, equity and welfare for evidence-based public policy making and implementation
- Designing and implementing fiscal and social policies that can enhance the capacity of those at the bottom to contribute more actively to economic growth
- Developing and adopting effective risk management strategies and systems that contribute to sustainable poverty reduction and shared prosperity

### **EDUCATION**

- For primary, secondary and tertiary levels of education: devise practical solutions for issues related to design of curricula, curriculum reform, instruction and pedagogy, and learning/measurement of learning,
- Organize, strengthen and manage an education system, and the delivery of services,
- Designing and implementing cost-effective and sustainable Early Childhood Development interventions
- Managing and developing an effective teacher workforce.
- Designing and applying emerging innovations in the education sector, including but not limited to those enabled by the use of information and communications technologies (ICTs).
- Designing and implementing reforms aimed at improving the effectiveness, equity, and efficiency of country education financing systems.

- Designing and implementing reforms aimed at issues of access related to disability and/or Inclusive Education

#### **GENDER**

- Health Sector
- Education Sector
- Social Protection
- Employment
- Ownership and Control of Assets
- Agriculture and Rural Development
- Financial Inclusion
- Enhancing Women's Voice and Agency and Engaging Men and Boys
- Gender-Based Violence

#### **HEALTH, NUTRITION AND POPULATION**

- Health Financing
- Public/Global Health
- Nutrition
- Population and Development
- Delivery of Health, Nutrition and Population services work for the poor

#### **SOCIAL PROTECTION AND JOBS**

- Skills Development
- Social Insurance and Pension
- Social Safety Nets
- Nexus with Gender
- Social Safety Net Programs' Delivery Systems

#### **AGRICULTURE AND FOOD**

- Climate Smart Agriculture
- Food Quality
- Rural Livelihoods and Agriculture Employment
- Value Chains and Agribusiness competitiveness and commercialization.

#### **CLIMATE CHANGE**

- Energy
- Transport
- Climate-smart Land Use, Water and Food Security
- Finance
- Small Island States Resilience initiatives

#### **ENVIRONMENT & NATURAL RESOURCES**

- Environmental Economics
- Pollution Management and Environmental Health
- Environmental Standards
- Fisheries
- Forests, Landscapes and Ecosystems
- Watersheds

## **SOCIAL, URBAN, RURAL & RESILIENCE**

- Community-Driven Development
- City Management, Governance and Finance
- Land / GeoSpatial
- Disaster Risk Management
- Social Inclusion
- Social Sustainability and Standards
- Labor Influx and Labor Management
- Stability, Peace and Security
- Sustainable Urban Infrastructure and Services
- Territorial Development and Productivity
- Urban Poverty and Housing

## **WATER**

- Hydropower & Dams
- Water in Agriculture
- Urban Water Supply and Sanitation services delivery
- Rural Water Supply and Sanitation services delivery
- Water Security and Integrated Resource Management
- Water, Poverty and the Economy – policies, institutions, and governance – related to the role of water in an economy
- Social Inclusion in Water

## **ENERGY & EXTRACTIVES**

- Clean Energy
- Energy Access
- Energy Economics, Markets and Institutions
- Extractives Industries
- Hydropower & Dams
- Power Systems

## **INFRASTRUCTURE**

- Infrastructure Management & Finance, including Public Private Partnerships & Guarantees
- Development Corridors & Regional Integration
- Roads
- Air Transport
- Railways
- Transport & Digital Development
- Urban Transport
- Resilient Transport in context of Disaster Risk management

## **DEVELOPMENT IN CONTEXT OF FRAGILITY, CONFLICT AND VIOLENCE**

- Development-Security Nexus
- Humanitarian-Development Nexus
- Design and implementation of development projects in FCV
- Innovative financing mechanisms

### **Annex 3: List of Countries with Fragile and Conflict-Affected Situations Eligible for a JJWBGSP Scholarship**

Afghanistan  
Burkina Faso  
Burundi  
Cameroon  
Central African Republic  
Chad  
Comoros  
Congo, Dem. Rep.  
Congo, Rep  
Eritrea  
Gambia, The  
Guinea-Bissau  
Haiti  
Iraq  
Kiribati  
Kosovo  
Lebanon  
Liberia  
Libya  
Mali  
Marshall Islands  
Micronesia, Fed. Sts  
Myanmar  
Niger  
Nigeria  
Papua New Guinea  
Solomon Islands  
Somalia  
South Sudan  
Sudan  
Syria, Arab Rep.  
Timor-Leste  
Tuvalu  
Venezuela, RB  
Yemen, Rep.  
Zimbabwe

#### ANNEX 4: CV TEMPLATE

*Instruction: To be completed by the applicant and uploaded In the DOCUMENT SECTION of the Application Form.*

**NAME OF APPLICANT:** \_\_\_\_\_

#### **SECTION ONE: EMPLOYMENT RECORD AFTER EARNING BACHELOR'S DEGREE OR EQUIVALENT (mandatory)**

*Instruction to JJWBGSP Applicant: Starting with the most recent first, fill in the following fields for EACH department/unit in an organization that provided you **paid employment** (including paid internship(s)) since completing your bachelor's degree. ONLY If you are a citizen from a Fragile State (listed in Annex 3), you may include non-paid/volunteer work but you must indicate that in section e "Job Title of most recent position."*

a. NAME OF ORGANIZATION: \_\_\_\_\_

b. NAME OF DEPARTMENT/UNIT: \_\_\_\_\_

c. START DATE (MONTH/YEAR): \_\_\_\_\_

d. END DATE: (MONTH/YEAR): \_\_\_\_\_

e. JOB TITLE OF MOST RECENT POSITION: \_\_\_\_\_

f. ANSWER YES/NO: WAS THIS POSITION A PROMOTION FROM THE MOST RECENT POSITION YOU HELD AT THIS ORGANIZATION THAT EMPLOYED YOU?:

g. IN BULLET FORMAT, LIST YOUR KEY JOB RESPONSIBILITIES:

h. IN BULLET FORMAT, DESCRIBE WHAT YOU CONSIDER TO BE YOUR MOST IMPORTANT ACCOMPLISHMENT THAT CAN BE UNIQUELY AND DIRECTLY ATTRIBUTED TO YOUR EFFORTS:

i. DESCRIBE OTHER ACCOMPLISHMENTS

#### **SECTION TWO (optional):**

*Instruction to JJWBGSP Applicant: Below, you may provide any other **types** of information typically found in CVs/Resumes (list of publications, skills, etc.) that you believe may be relevant to assess your scholarship application, and have NOT been presented in other sections of this CV or in another section of the Application Form. Specifically:*

- Do NOT provide additional information on EMPLOYMENT EXPERIENCES
- Do NOT provide Education details prior to earning your bachelor's degree (or equivalent).
- Do NOT provide additional information on Education degrees that you present in the EDUCATION SECTION of the Application Form.

#### **SECTION THREE: EDUCATION (optional)**

*Instruction: You may describe your education background AFTER secondary school, but do so only if the information is not already presented in the EDUCATION Section of the Application Form*

## **Annex 5: GUIDANCE FOR LETTERS OF ADMISSION TO JJWBGSP PREFERRED PROGRAMS**

The JJWBGSP Secretariat will not answer emails about the issue of eligibility for any given individual's circumstances. This includes the eligibility criteria of being admitted unconditionally (except for financing) to a JJWBGSP Preferred Masters Program.

**Note:** Emails to JJWBGSP Secretariat that describe or attach a Letter of Acceptance and ask the Secretariat to determine if its unconditional or not, will not be answered by the Secretariat.

Here are a few clarifying remarks:

### **A. GUIDANCE FOR IDENTIFYING LETTERS OF ADMISSION TO JJWBGSP PREFERRED PROGRAMS THAT ARE UNCONDITIONAL**

Every JJWBGSP Masters degree program has a unique way of indicating that an applicant has been admitted to the program without conditions related to non-financial matters. Bearing this in mind, the JJWBGSP Secretariat shares the following guidance that will help it determine if a University Letter of Admission submitted by a JJWBGSP applicant is unconditional.

Some Letters of Admission that JJWBGSP considers unconditional:

- state that the applicant has been admitted to the program, make no mention of any condition, and do not state explicitly that the admission is unconditional
- explicitly state that the admission is unconditional
- explicitly state that "there are no academic conditions relating to this offer" or state that "you have been academically accepted" and then the Letter of Admission proceeds to note financial conditions, such as a required advanced payment "to secure you a place in the class" or evidence that the applicant has secured adequate financing (either self-financed or through a sponsor / scholarship fund)
- explicitly state that "there are no conditions attached to this offer beyond the 'General Conditions for Entry'"

Also, for JJWBGSP evaluation purposes:

- any conditions pertaining to the securing of a VISA or other legal means of entry to the host country, does not make the Letter of Admission conditional for JJWBGSP evaluation purposes.
- any conditions pertaining to your academic performance in the first semester or year of the JJWBGSP scholarship program does not make the Letter of Admission conditional for JJWBGSP evaluation purposes.
- an applicant whose Letter of Admission notes that he/she is required to attend a pre-session intensive course offered by the University (either in English, Math or other academic subject) will be considered for a JJWBGSP Scholarship for JJWBGSP evaluation purposes. However, for that applicant to become a finalist, the JJWBGSP will first seek and need to receive confirmation from the JJWBGSP master degree program that passing this pre-session course is not required for full admission into the regular academic program. This holds to be the case even if the Letter of Admission says the offer is unconditional.

**B.**

**EXAMPLES OF UNIVERSITY LETTERS OF ADMISSION THAT ARE CONDITIONAL**

The following Letters of Admission are NOT admissible for a JJWBGSP Scholarship application:

- A Letter of Admission that states explicitly that an applicant is admitted conditionally because certain specified documentation remains outstanding. Sometimes this documentation can include academic transcripts and/or scanned diploma or other proof of prior degree.
- A Letter of Admission that states explicitly that the offer is conditional upon submitting proof of English or other Language Competency (for example a minimum IELTS or TOEFL score)

Some Letters of Admission indicate the offer is conditional, and then refer to a separate document or an online platform that will provide the applicant the details of the conditionality. In this case, the JJWBGSP applicant must include this relevant documentation as part of the Letter of Admission the applicant uploads into the Application Form, so JJWBGSP Secretariat can confirm if the Letter of Admission meets the scholarship application requirements for eligibility.

Some Letters of Admission state that an offer is conditional upon providing a certified academic transcript, "if not already provided." In this case, for that applicant to become a finalist, the JJWBGSP will first seek and need to receive confirmation from the JJWBGSP master degree program that the applicant had met this condition by the JJWBGSP Scholarship Deadline date.