PPSD Short Form Template

1. **Project Overview**

Completion of the template should focus on describing the details of each of the higher value / risk contracts identified through the application of Supply Positioning as described in the PPSD Preparation and Project Cycle Section of the PPSD Guidance Note. All similar contracts, having similar approaches should be consolidated and described under one heading.

|  |  |
| --- | --- |
| **Country:** |  |
| **Full Project Name:** |  |
| **Total Finance ($):** |  |
| **Project Number:** |  |
| **Summary of Project Development Objectives** |  |

For each key contract detail a short one-line summary of the requirement including the cost estimate.

1. **Overview of Country, Borrower and Marketplace**
2. **Operational Context**

* Governance aspects
* Economic Aspects
* Sustainability Aspects
* Technological Aspects

**Key Conclusions**

1. **Client Capability and PIU Assessment**

* Experience
* Need for hands-on support
* Contract management capability and capacity
* Complaints management and dispute resolution systems

**Key Conclusions**

1. **Market Analysis**

* Market sector dynamics
* Financial
* Procurement trends

**Key Conclusions**

1. **Procurement Risk Analysis**

|  |  |  |
| --- | --- | --- |
| **Risk Description** | **Description of Mitigation** | **Risk Owner** |
|  |  |  |
|  |  |  |
|  |  |  |

1. **Procurement Objective**

1.

2.

3.

4.

5.

1. **Recommended Procurement Approach for the Project**

* **Contract and Estimated Cost:**
* **Procurement Approach** (select from options and complete table below):

|  |  |  |
| --- | --- | --- |
| Attribute | Selected arrangement | Justification Summary/Logic |
| Specifications | Conformance/Performance |  |
| Sustainability Requirements | Yes/No |  |
| Contract Type | 1. Traditional 2. Design and Build 3. Design, Build, Operate, Maintain 4. Design and Build – Turnkey or Prime Contractor 5. EPC and EPCM 6. Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Pricing and costing mechanism | 1. Lump Sum 2. Performance based contracts 3. Schedule of Rates / Admeasurement 4. Time and Materials 5. Cost Plus |  |
| Supplier Relationship | 1. Adversarial/Collaborative |  |
| Price Adjustments | 1. None, fixed price 2. Negotiated 3. Percentage |  |
| Form of Contract (Terms and Conditions) | 1. State any special conditions of contract |  |
| Selection Method | 1. Request for Proposals (RFP) 2. Requests for Bids (RFB) 3. Requests for Quotations (RFQ) 4. Direct Selection |  |
| Selection Arrangement | 1. Competitive Dialogue 2. Public Private Partnerships (PPP) 3. Commercial Practices 4. United Nations (UN) Agencies 5. e-Reverse Auctions 6. Imports 7. Commodities 8. Community Driven Development 9. Force Accounts 10. Framework Agreements 11. Cross Project Opportunities |  |
| Market Approach | 1. Type of Competition 2. Open 3. Limited 4. International 5. National 6. No Competition – Direct Selection 7. Number of Envelopes/Stages 8. Single Envelope 9. Two Envelopes 10. Single Stage 11. Multi Stage 12. BAFO (Yes/No) 13. Negotiations (Yes/No) |  |
| Pre / Post Qualification | 1. Pre-Qualification 2. Post-Qualification 3. Initial Selection |  |
| Evaluation Selection Method | 1. Quality Cost Based Selection (QCBS) 2. Fixed Budget Based Selection (FBS) 3. Least Cost Based Selection (LCS) 4. Quality Based Selection (QBS) 5. Consultant’s Qualifications Based Selection (CQS) 6. Direct Selection |  |
| Evaluation of Costs | 1. Adjusted Bid Price 2. Life-Cycle Costs |  |
| Domestic Preference | Yes / No |  |
| Rated Criteria | List the type of criteria to be used (mandatory/desired) |  |

1. **Preferred arrangement for low value, low risk activities (if applicable)**

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Category | Estimated cost | Procurement arrangement |
|  |  |  |  |
|  |  |  |  |

1. **Summary of PPSD to be inform the Bank’s preparation of the PAD**

