



## Donor Funded Staffing Program

<b>TOR No:</b>	<b>2021-032</b>
<b>Title:</b>	<b>Governance Specialist</b>
<b>Grade:</b>	GF
<b>Division/VPU:</b>	Governance Global Practice
<b>Duty Location:</b>	Washington DC
<b>Appointment Type and Duration:</b>	Two-year Term Appointment

### **BACKGROUND**

The Governance Global Practice brings together professionals in financial management, taxation, public management, regulatory policy, transparency, digital governance, law and development, anticorruption, performance management, monitoring and evaluation, and social accountability to develop innovative, integrated solutions to pernicious institutional problems. The practice utilizes a problem-driven, diagnostic approach, combining global comparative knowledge of reform successes and failures with keen understanding of the institutional challenges and opportunities of developing countries.

GovTech is the use of digitization and technology to support government operations, service delivery and transparency. Technology has the potential to help governments meet those demands by boosting government efficiency, transparency, responsiveness and building citizen trust. Yet, the capacity to leverage technology for public sector transformation is uneven and typically weak in developing countries. Some governments have embraced the challenge and are driving innovation in the public sector by adjusting their legislation, policies, capabilities, and service delivery models. To ensure other countries do not fall behind, the World Bank Group launched the GovTech Global Partnership (GTGP).

The GTGP is a mechanism for the World Bank Group (WBG) to convene key stakeholders to promote the use of foundational and frontier digital technologies with the goal of transforming the way governments operate, deliver services and interact with citizens. Using a whole-of-government approach to digitization, GovTech puts people at the center by promoting simple, accessible and efficient government. The GTGP focuses on three mutually reinforcing categories of activities: (i) Analytical work to develop a catalogue of successful use cases of disruptive technologies to expand knowledge on impacts, failures and opportunities; (ii) Global public goods development to support knowledge exchange, proof of concepts and prototypes to meet specific development challenges; (iii) Regional and country engagements focusing on the upstream advisory and financing of GovTech investments.

### **DUTIES AND RESPONSIBILITIES**

The Governance Specialist will help implement and further develop GovTech activities, including research, development of global public goods, and operational work. The Governance Specialist will also participate in relevant missions in client countries. This requires knowledge of economic and public sector governance issues and IT for governance, and familiarity with the prevailing issues in low-income countries. He/she

will also have good knowledge of the digital government and broader public sector governance literature, particularly regarding the adoption and use of technology. The Governance Specialist will be able to actively integrate governance and political economy issues, organization and institutional analysis and change management in his/her work. The selected candidate will report to the Practice Manager of EPSPA for all technical and human resource-related matters. He/she will work closely with the EPSPA GovTech team and undertake the following specific tasks:

- Contribute to the implementation of the World Bank GovTech agenda including the realization of country and regional programs;
- Contribute to the design and/or implementation of lending operations in client countries, specifically addressing digital governance, digital transformation and application of digital solutions to address development and governance constraints in the public sector;
- Provide technical inputs and collaborate with relevant Country Management Units, Task Team Leaders and sector experts across projects on the application of digital innovative solutions in addressing governance issues in country and sectors;
- Prepare and participate in missions, conduct day-to-day supervision of consultants;
- Fulfill reporting, monitoring and evaluation requirements as required of team members;
- Provide relevant, practical advice as part of task teams to government officials on digital transformation of government particularly around public sector management issues and challenges;
- Lead or provide technical inputs to analytical works and reports (conduct analysis, report findings, and develop policy recommendations), in close collaboration with other TTLs and sector experts within and outside the Bank;
- Contribute to GovTech 101 learning course modules and other learning and knowledge transfer activities helping to shape the curricula and content for GovTech learning. This may include agenda setting, creating training materials, and deliver presentations.

**Note:**

The selected candidate will not be assigned to programs involving his/her own government such as donor coordination and trust fund management.

**SELECTION CRITERIA**

- Master's degree in public administration, public policy, economic development, information technology, computer sciences, engineering, international relations or a relevant discipline;
- Minimum 5 years of relevant professional work experience in public sector modernization including analytical and operational tasks on public sector and governance reforms including digital governance, digital economy, public sector digital transformation and application of digital solutions;
- Demonstrated technical competency in one or more of the following areas: digital and data governance, public sector digital transformation, application of digital solutions for public service delivery, development of the digital eco-system for government transformation, digital solutions to governance problems; enterprise architecture, shared service approaches, cloud solutions and use of disruptive technologies for government operations, service delivery, and civitech;
- Deep knowledge of good international practices, trends, and emerging lessons in technology, digital governance, digital transformation and application of disruptive technology;
- Experience in developing 'best fit' solutions and adapting knowledge to client needs and constraints and local cultural context, including in a range of different country contexts;

- Specific knowledge and experience in IT solutions for government operations including systems and software, public and administrative service delivery to citizens and businesses (e-and m-services), and public data platforms;
- Ability to design, manage and deliver analytical and operational work of high-quality standards on public sector governance reforms, digital governance, and topics of the digital economy;
- Experience in a low-income country setting, fragile states or transition context will be an asset;
- Strong team player with a capacity to work effectively across practices and within diverse, multidisciplinary teams;
- Proactive, ability to anticipate, coordinate, and prioritize activities;
- High degree of tact, sensitivity and discretion in dealing with internal and external clients, staff, and managers at all levels, and in handling confidential and sensitive information;
- Excellent written and verbal communication skills in English; additional language desirable (Arabic, Chinese, French, Portuguese, Russian, Spanish)
- Ability to work independently and under pressure.