**2020 SPRING MEETINGS**

**CIVIL SOCIETY POLICY FORUM**

**OFFLINE SESSION PROPOSAL FORM**

The World Bank and the IMF are pleased to launch a Call for Session Proposals for the 2020 Spring Meetings [Civil Society Policy Forum (CSPF)](https://www.worldbank.org/en/events/2020/04/17/civil-society-policy-forum) that will take place in Washington, DC, from Tuesday, April 14, to Friday, April 17, 2020.

The call for proposals is open to Civil Society Organizations (CSOs) and CSO networks.

Please note that we cannot guarantee that every proposal will be accepted. Due to the growing demand to host sessions at the CSPF in recent years and space constraints, we ask that each organization sponsor only one session, although you may co-sponsor additional sessions that other organizations are leading. Proposals jointly sponsored with other CSOs - especially from other regions of the world - are highly encouraged!

The purpose of the CSPF is to provide a balanced program with valuable sessions for all participants attending the CSPF. The World Bank and IMF review committee, with the help of the CSPF Working Group, will select proposals that contribute to a diverse and comprehensive forum.

The review process will consider the thematic relevance of session proposals to WBG and IMF priorities and prefer sessions that invite debate beyond the focus of one CSO or a single country. Prior to submitting a session proposal, it is suggested that organizers look for opportunities to collaborate and merge their proposals with other organizations. The review committee may also decide to ask some organizations to refine their proposals and consider merging sessions with other organizations that submitted similar proposals.

All proposals, without exception, **must be submitted electronically** using the online form available here:

<https://www.surveymonkey.com/r/20SM_CSPFSessionProposal>

**The deadline for submitting a session proposal is Friday, January 31, 2020.**

We appreciate your organization's interest in submitting a proposal. Session organizers will be notified if their session has been selected for inclusion in the CSPF, prior to posting the preliminary CSPF program schedule online by mid-March 2020.

Reminder: Please note that while registration for and participation in the CSPF is free, we would like to remind you that participants - including session organizers and panelists – are responsible for covering their own travel, accommodation and costs while attending the CSPF.

More information is available on the 2020 Spring Meetings [Civil Society Policy Forum website](https://www.worldbank.org/en/events/2020/04/17/civil-society-policy-forum).

**\* Asterisk indicates mandatory field in the online form**

**\* 1. Contact Details of Primary Session Organizer**

|  |  |
| --- | --- |
| **Name** |  |
| **Job title** |  |
| **Civil Society Organization** |  |
| **Website and/or Facebook page of the Organization** |  |
| **City/Town** |  |
| **Country** |  |
| **Email Address** |  |
| **Phone Number (with country code)** |  |

**2. Additional Sponsoring Organizations, if any**

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**\* 3. Session Title (max 15 words)**

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**\* 4. Session Objectives (max 75 words)**

What do you want to achieve with this session?

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| --- | --- |
| 1 |  |
| 2 |  |
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**\* 5. Session Abstract (max 100 words)**

If this session proposal is selected, this abstract will appear on the CSPF schedule online and any other promotional materials.

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**\* 6. Proposed Session Format**

Session slots are limited to 90 minutes and we are looking for formats that invite a lively discussion and engagement (i.e. Lightning talk, interview, roundtable discussion, “shark tank”). While there are limitations to room set up, we will do our best to match availability with individual requests.

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**7. Proposed Panelists and Moderator:**

For session effectiveness and to leave enough time for discussion with the audience, it is strongly suggested to have a maximum of four speakers, including the moderator. We understand that this list may still be aspirational at this stage, but please list the panelists and moderators that you would like to approach for your session.

Please provide their organization affiliation, job title and email addresses if available.

|  |  |  |
| --- | --- | --- |
| **Moderator**  | Name |  |
| Organization |  |
| Job Title |  |
| Email |  |
| **Panelist 1** | Name |  |
| Organization |  |
| Job Title |  |
| Email |  |
| **Panelist 2 (if any)** | Name |  |
| Organization |  |
| Job Title |  |
| Email |  |
| **Panelist 3 (if any)** | Name |  |
| Job Title |  |
| Organization |  |
| Email |  |
| **Panelist 4 (if any)** | Name |  |
| Organization |  |
| Job Title |  |
| Email |  |

**\* 8. Will your panel include World Bank and/or IMF representatives?**

Please select 1 option:

|  |  |
| --- | --- |
|  | Yes, we have reached out and have panelist confirmed |
|  | Yes, we have reached out but not yet confirmed |
|  | No, but we are interested and would like help  |
|  | No |

**9. Is there anything else you would like the Review Committee or the CSPF Working Group to know? (max 100 words)**

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