Regional Coordinators Meeting

Draft Minutes

April 14-16 2010
Washington, DC
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1 Introduction

The Second Regional Coordinators meeting was held from 14-16 April 2010 in Washington DC. It brought together the ICP Regional Coordinators or Representatives from Africa, Latin America and Caribbean, Asia, West Asia, and CIS, as well as representatives from the OECD-Eurostat PPP Program; and (ii) members of the ICP Global Office team. The aim of the meeting was to present and discuss tools and methodologies for the implementation of the ICP 2011. The agenda of the meeting and the attendance list are presented in annex 1 and in annex 2 respectively.

2 Opening Session

Mr Misha Belkindas, Manager, DECDG World Bank, welcomed all the Regional Coordinators (RCs) and other participants. He stressed the importance of the meeting for a successful implementation of the 2011 ICP round and indicated that unlike the previous round, which started late, the 2011 ICP round has to be implemented as planned in 2011. Mr. Belkindas concluded his opening remarks by reminding participants about their collaborative efforts in the implementation of the 2005 ICP, and hoped that the same spirit will prevail in the current round of ICP.

Michel Mouyelo-Katoula, ICP Global Manager, World Bank, thanked all the participants for attending the meeting and presented the objectives of the meeting and its expected results. He indicated that some decisions have been made about some aspects and need to be implemented while they yet have to be reached on other topics like Housing, Survey Framework, Quality Assurance Framework. The Global Office is also awaiting feedback from regions on Data Access Policy, Data Quality Framework check lists and the family of software modules.

3 Objectives of the Meeting

The main objective of the meeting was to provide participants with knowledge about tools and methodologies to be used in the implementation of the 2011 round and to take stock of the progress made in the preparation for the 2011 round. Specifically, participants (i) reviewed the Global Core List related to major household products; (ii) discuss national accounts topics and activities, Survey Framework and Timeframe, Data quality Assurance Framework and Data Access Policy, Regional Launching of the 2011 round, the family of software for price data collection, averaging and validation, and software modules for national accounts activities and the way forward.
4 Main Conclusions of the Meeting

4.1 Session P-1 & P-3: Review of the Global Core List Related to Major Household Products

The Global Office set up the stage for the review of the Global Core List (GCL) by indicating that: (i) the main purpose of the review of the GCL is to increase regional inputs in the final version and to help regional coordinators have a thorough grasp of the list; (ii) the list cannot be reviewed item by item given the time constraint; (iii) participants are invited to provide detailed comments in writing which will then be consolidated; and (iv) they are invited to adhere to the time allocation for the discussion on each basic heading.

The following general comments were raised by national coordinators before the start of the review:

- How representative are the products?
- If outlet types are not considered how to deal with poverty issues?
- Comments are from desk work at the Regional Coordination Headquarters and countries inputs have yet to be considered.
- Consultations with countries have been planned but could not be held in some regions due to lack of resource.

The Global Office explained the collaborative iterative process being used in the development of the Global Core List (GCL), invited Regional Coordinators to soon have consultations with their respective countries, indicated that the representativity and the outlet issues will be addressed during the session on survey framework, and resource issues will be discussed on a bilateral basis.

Conclusions reached:

The meeting reviewed the GCL on the basis of regional coordinators’ knowledge of products and their availability in their respective regions, and agreed on the following timetable for the finalization of the GCL:

**April 19, 2010:** The GO will provide regional coordinators with the list of added products which are in their regional lists and for which they have to provide the corresponding specifications;

**April 30, 2010:** Regional Coordinators will provide the GO with the requested specifications. Africa, Asia and OECD/Eurostat will send pictures of products from their product databases to the GO;

**May 7, 2010:** The GO will send the reviewed list to Regional Coordinators along with the procedure for handling electronic products. The list will be reviewed by countries in regional consultations and send to TAG for information;

**June 15, 2010:** Regional Coordinators will provide the GO with a consolidated list containing the input of countries of their respective region;

**June 18, 2010:** The GO will send the finalized GCL to Regional Coordinators.
Details of inputs to the Global Core List to be provided by the Regional Coordinators and the Global Office are presented in annex 3.

### 4.2 National Accounts Session

#### 4.2.1 Delineation of the 1993 aspects relevant to ICP-related National Accounts

The 2011 ICP will be based on the 1993 SNA conceptual framework because the 2008 SNA will be implemented in only a handful of countries by 2011. The compilation of GDP must be “exhaustive”, which means all economic activities have to be included. Identifying current shortcomings in countries’ national accounts is therefore an important element in the work program for improving national accounts and the source data required to do so.

Basic headings are the level at which product prices are collected and thus are the starting point for developing pricing lists. They are also the building blocks for the national accounts activities. Consistency between national accounts valuations and the prices underlying PPPs is a great challenge to the enhancement of the quality of ICP results. Major problem include:

- Imputed rents of owner occupiers;
- Purchase of motor vehicles;
- Goods produced for own consumption;
- Goods and services provided as income in kind;
- Individual consumption expenditure of NPISH.

**Conclusions reached:**

- National accounts values are required for all basic headings as zero values lead to distorted
- PPPs and real expenditures;
- If countries do not supply values, regional coordinators have to help the national coordination team to estimate them;
- Regional Coordinators should undertake capacity building in the principles underlying SUTs in view of improving the quality of NA data in the medium term;
- Consistency between prices in NA values and prices collected need to be ensured;

#### 4.2.2 Sequence of the ICP-related National Accounts activities

The First Regional Coordinators Meeting recommended producing reliable expenditure-based national accounts estimates and ensuring the consistency between the prices underlying the national accounts values and the prices collected for the PPPs. To that end a sequence of ICP-related National Accounts activities need to be undertaken along the lines proposed below:

- Identify major products in each basic heading;
- Identify potential data sources for values, prices, quantities;
- Liaise with prices statisticians;
- Edit prices against national accounts data, particularly checking consistency with values;
• Need data for 2009 and estimates/forecasts for 2010 and 2011 to identify potential problems;
• Prepare a matrix of data availability, including proposed forecasting methods;
• Implement commodity-flow approach at basic heading level where possible;
• Identify price dynamics from production, imports etc to final expenditures;
• Carry out activities to determine prices/costs and expenditures for comparison resistant areas;
• Create a map showing linkages between input data, data sources, vintage of data, estimation methods and GDP expenditures used in 2005;
• Set cross-validation procedures of prices and expenditure data at country and regional levels;
• Develop a realistic implementation timetable.

Conclusions reached:
• Prepare a note explaining the need to undertake the above national accounts activities;
• Divide NPISH into Housing, Education, Health and Others which will bring two more additional basic headings;
• Regional Coordinators should sort out how net expenditures abroad are allocated across products within HFCE;
• National coordinators will assess the availability of data in countries in view of determining feasible activities among the above activities;
• Given the shortage of human resources, especially national accountants in countries, the above activities cannot be fully implemented. Because of this constraint, from the above activities the GO will identify by early next month a minimum set of coherent activities. The identified activities will be sent to TAG and countries for input before finalizing the list and its implementation.

4.3 Session P-2: Housing, Government Occupations, and Education

4.3.1 Housing
The estimation of housing PPPs was a real problem in the 2005 round. In its last meeting, the TAG discussed ways of improving housing PPPs and recommended to explore the use of three methods: (i) the user cost method which simulates rents by adding up the costs (repairs and maintenance, insurance, taxes on dwellings, consumption of fixed capital and operating surplus) of renting a dwelling; (ii) the quantity approach which estimates the volume of housing by collecting quantity data (number of dwelling units for houses and flats, number of rooms, usable surface area, number of occupants) and using amenities data to adjust for quality; (iii) a direct PPP method by collecting rental price and quantity data. The three methods were presented and discussed. The first two methods will provide indirect PPPs which will be compared with the direct PPP method.
Conclusions reached:

- The process of reviewing questionnaire for collecting rental data should be similar to the GCL review: Regional Coordinators and countries need to review the global specifications for collecting rental data and provide the global office with feedback; (ii) the GO will consolidate regional inputs to finalize the questionnaire.
- The GO needs to package the three methods presenting the advantages, disadvantages and data requirements of each method.
- The GO will help regions conduct training on the user cost approach and successful implementation of selected methods.
- Regions will conduct consultations with their respective countries, assess the feasibility of using the three methods on the basis of data availability and provide the GO with their feedback by September 15, 2010.
- The TAG will discuss the mode of using the three methods to get estimates of direct and indirect housing PPPs, and will provide the GO with its recommendation after getting regional feedback.

4.3.2 Government Occupations

The Global Office made a presentation on government occupations. The 2011 ICP list of occupations comprises 46 occupations, that is to say four less than in 2005. A pilot test indicated that some occupations need to be replaced due to outsourcing them by government in some countries.

The compensation of employees is defined as in SNA (i) Basic; (ii) Cash allowances; (iii) Income in kind (food, accommodation, transport); and (iv) Employers social contributions. The pay scales will continue to be used, except for OECD-Eurostat group. The measurement of actual hours worked is a challenge.

Conclusions reached:
The GO will provide countries with a revised list of occupation by April 30, 2010

4.3.3 Education

The Academy for Education Development (AED) made a presentation on PPP and educational productivity analysis. The presentation introduced the problem encountered in the determination of education PPPs and stressed the need to address issues of approach, methodology and measurement in order to reliably add education to national productivity estimates for international comparison purposes. It reviewed approaches involved in calculating education PPPs, examined the issues and debates and evaluated some of the requirements for particular approaches. The review provides several insights: (i) a support for the use of the output-based approaches to measure educational production as the input price approaches have not produced the desired results; (ii) the improvement of both volume and price/value proxies tend to converge around similar issues and measures; (iii) refining volume and price measures requires addressing several problems (collecting information on actual # of contact hours, estimation of sub-national and national figures, selection bias, non coverage of test scores like PISA).
Conclusions reached:
The AED should prepare by May 25, 2010, another draft taking into account comments and suggestions made by the regional coordinators. The draft will be submitted to TAG to be discussed during its 10-11 June meeting.

4.4 Session P-4: Survey Framework and Timeframe

4.4.1 Surveys Framework requirements

The GO presented the survey framework indicating the two dimensions of the survey: (i) a product dimension (including product specifications, selection of products and number of products to be priced by basic heading), and a price survey dimension (comprising the selection of locations—capital city, other urban, rural, the selection of outlets by type, the number of outlets—price observations required and prices to submit to region/global office). The notion of important product and criteria (belonging to the CPI, in house knowledge, expert knowledge, price level) for its determination, the need to price both important and less important products in both urban and rural zones and the level of detail for price submission were discussed.

4.4.2 Survey Instruments

A questionnaire comprising a cover, guidelines and data collection form was presented by the GO. The questionnaire was developed on the basis of the following characteristics: easy and practical to use in the field and to carry out data entry.

4.4.3 Data Archiving and Transmission

The GO’s presentation on ICP Data Transmission Scheme put emphasis on the data model for large and small countries. In larger countries the province approach will be adopted and the provinces will follow the small countries data model focusing on thematic areas of ICP. Data collected by countries in month T (or quarter Q) should be submitted to regional coordinators in T+2 (or Q+2). A set of metadata will also be shared between the ICP Global Office, the Regional Coordination Teams, and the Countries. This will result in a safe transmission of validated average prices especially for the Global Core List throughout the system and for all regions. The same approach will be adopted at the regional level for transmission of average prices between the countries and the regions.

Conclusions reached:
After consultations with their respective countries, Regional Coordinators will provide the GO with feedback on survey instruments and data model and transmission scheme.

4.5 Session P-5: ICP Quality Assurance Framework and Data Access Policy

4.5.1 ICP Quality Assurance Framework

The GO presented the ICP Quality Assurance Framework. It is based on the IMF Data Quality Assessment Framework (DQAF). It constitutes a structured tool to evaluate the quality of: (i) ICP processes in countries, regional and global coordination offices; (ii) ICP data, including input data, intermediary data and output data. It will be made operational through three
questionnaires, one for each layer (national, regional and global) of ICP implementation. The questionnaire will be filled during the various cycle of ICP implementation and collected electronically using ICP Activity Review and Tracking System.

**Conclusions reached:**

Regional Coordinators will provide the GO with feedback on the Quality Assurance Checklists for both National Coordinating Agency and Regional Coordinating Agency by **June 15, 2010**.

The electronic Activity Review and Tracking System will only be available at the end of the year. Meanwhile, excel files will be used.

The format of the excel files should be the lowest possible to ensure compatibility with all countries systems.

### 4.5.2 Data Access Policy

The GO presentation on Data Access Policy pointed out that due to a limited access to ICP results, key users feel that they are limited in research and in undertaking policy and poverty analyses. The access to ICP data/results has been differentiated on the basis of the level of details of the data. These levels are: (i) analytical level; (ii) basic heading level; (iii) item level; and (iv) observation (micro data) level. Access to the first two levels has often been granted while access to the last two was given under specific conditions or not at all for some countries.

There is a need to find a balance between the needs of users and the concerns (confidentiality and quality) of countries. To that end a survey is being conducted in countries to ensure that they understand the issues. Responses will be analyzed to identify the key issues from a country perspective and draft a policy on the basis of those responses.

**Conclusions reached:**

Regional Coordinators will provide the GO with filled Data Access Questionnaires by **June 15, 2010**.

Confidentiality laws of countries have to be respected and MoUs have to comply with the Data Access Policy.

### 4.6 Session P-6: Regional Launching of the New Round

Table 1 presents the tentative dates of the launching workshops in the different regions. In each region, the workshop will bring together key ICP stakeholders to discuss the 2011 ICP framework, governance arrangements at regional and national levels, and ICP methodologies.
Table 1: Timetable of Regional Launching Workshops

<table>
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<tr>
<th>Regions</th>
<th>Periods</th>
<th>May</th>
<th>June</th>
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<td>23-24</td>
<td>8-12</td>
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</table>

Conclusions reached:
Regions will share the agenda and any other relevant information about their meeting with the GO.

Request for technical support from the GO needs to be made ahead of time for planning purposes.

Egypt and Sudan have planned to participate in the Africa and West Asia comparisons. The GO and the concerned regional coordination offices will discuss the issue to find an acceptable arrangement. To that end the African Development Bank is invited to attend the West Asia workshop on 17-20 May in Beirut, Lebanon.

4.7 Session P7: Family of software modules for ICP

The GO presented the family of software modules for data collection, averaging, validation, transmission and storage. It is a work in progress which is being developed on the basis of the following requirements:

- ICP team’s suggested model
- Modular systems (i.e. not an integrated monolithic system)
- Desktop application
- Individual modules for different categories of products (i.e. HHC, Compensation, Equipments etc) for the following operations in country modules
  - Data Entry
  - Data validation
- Database back-end for storing price observations
- Data archiving features using IHSN, for the data sent to and received from regions
- No admin rights required for installation and running of country modules

Conclusions reached:

- Regions are invited to provide the GO with comments and suggestions
- The GO will undertake the translation, the testing and training after the development of the different software modules
5 The Way Forward and Closing

The meeting agreed that baring any budgetary limitations, activities in the countries and regions will be carried out in compliance with the overall timetable for the implementation of the 2011 ICP round. This entails adhering to the various deadlines mentioned above.

The next meeting of the Regional Coordinators is scheduled to take place in Washington DC, from October 21-22, 2010. It will be preceded by the TAG meeting which all regional coordinators are invited to attend.
6 Annexes

6.1 Annex 1: Agenda of the meeting

6.2 Annex 2: List of Attendance

6.3 Annex 3: Details of needed inputs to the Global Core List
### 2nd Regional Coordinators Meeting
April 14-16, 2010
World Bank, Washington, DC

**Draft Agenda**

#### Day 1: April 14, 2010

<table>
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<tr>
<th>Room: JB1-075</th>
<th>Opening Session</th>
<th>Chair: Michel Mouyelo-Katoula</th>
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<td>08:30 – 09:00</td>
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| 09:00 – 09:15 | Welcome & Opening Remarks  
Misha Belkindas, Manager, DECDG | |
| 09:15 – 09:30 | Adoption of the Agenda, Objectives of the Meeting and Expected Results  
Michel Mouyelo-Katoula, ICP Global Manager | |
| 09:30 – 10:45 | Plenary Session P-1 - Review of the Global Core List Related to Major Household Products | |

**Room: JB1-075**
**Working Group A:** Global Core List  
**Chair:** Nada Hamadeh

**Room: J-9-044**
**Working Group B:** National Accounts  
**Chair:** Michel Mouyelo-Katoula

| 11:00 – 18:00 | Session A-1– Review of the Global Core List Related to Major Household Products [Cont’d from Plenary] | |
| 11:00 – 12:30 | Session B-1 - Delineation of the 1993 SNA aspects relevant to ICP | |
| 14:00 – 18:00 | Session B-2 - Sequence of ICP-related National Accounts activities and cross-validation of prices and expenditure data | |

**Coffee Breaks:** 10:45-11:00 and 16:00-16:15; Lunch at 12:30-02:00 PM, offered by Mrs Shaida Badiee, Director of DECDG

#### Day 2: April 15, 2010

<table>
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| 09:00 – 11:00 | Session P-2 - Housing, Government Occupations, and Education  
• Housing, including rental surveys  
• Government Occupations  
• Education | |
| 11:00 – 12:00 | Session P-4 – Optimization of Inter-Regional Linking | |
| 12:00 – 18:00 | Session P-3 - Review of the Global Core List Related to Major Household Products, including pharmaceuticals  
[Cont’d from Group Session A-1]**  
+ Presentation of the Item List Management software [by Eurostat] | |

**Coffee Breaks:** 11:00-11:15 and 16:00-16:15; (*) Lunch boxes will be provided at 13:00

#### Day 3: April 16, 2010

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| 09:00 – 11:00 | Session P-4 - Survey Framework and Timeframe  
• Survey Framework requirements  
• Survey Instruments  
• Data Archiving and Transmission | |
| 11:00-12:00 | Session P-5 - ICP Quality Assurance Framework and Data Access Policy  
• ICP Quality Assurance Framework  
• Data Access Policy | |
| 12:00 – 13:00 | Session P-6 – Regional Launching of the New Round | |
| 13:00 – 17:00 | Session P-7 – Family of software modules for data collection, averaging, validation, transmission and storage, including modules for National Accounts Activities ** | |
| 17:00 – 17:30 | Way Forward and Closing | |

**Coffee Breaks:** 11:00-11:15 and 15:30-15:45; (**) Lunch boxes will be provided at 13:00

(*** Any unforeseen break-away session will take place in Room J-4-044)
Regional Coordinators:
Adam, Abdoulaye (AfDB)  Kouakou, Marc Koffi (AfDB)
Nshimyumuremyi, Adalbert AfDB)  Palayandy, Chellam (ADB)
Kouznetsov, Vasily (CIS)  Perez, Ernestina (ECLAC)
Gonzalez, Luis (ECLAC)  Skaini, Majed (ESCWA)
Savio, Giovanni (ESCWA)  Konijn, Paulus (Eurostat)
Koechlin, Francette (OECD)

ICP Global Office:
Akcadag, Olga  Djayeola, Mathieu
Chen, Hong  Mandlekar, Vilas
Dikhanov, Yuri  Mouyelo-Katoula, Michel
Hamadeh, Nada  Romand, Virginia
Song, Seong Heon  Vogel, Fred
Prieto Oramas, Beatriz  Yamada, Mizuki

Other Participants:
Asford, Richard  Blades, Derek
Kabanga, Genevieve  Ranaweera, Thilak
Roberts, David  Sprague, David
Trewin, Dennis
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