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Process for building regional item lists

Paper for Session 3

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Process for building regional item lists

1- Start with the ICP 2005 Regional List

2- Review the 2005 Regional List:

Deletions

- a. Remove items that were not priced in 2005 or proved difficult to price, as well as those that yielded incomparable prices
- b. Remove items that are deemed or proved no longer available on the markets
- c. Remove obsolete items

Substitutions

- d. Replace no-longer existing items with existing ones fulfilling the same consumption purpose

Updating

- e. Update specifications of items whose models or other major characteristics have changed

Additions

- f. Under each basic heading, add new items deemed highly representative in the region

3- Creation of a regional core list

- a. Identify core items from the regional core list

If the region is divided into sub-regions, the regional coordinator will adopt one of the following two options:

- The Regional Coordinator can use the same method used to build the Global Core List to come up with a Regional Core List, with assistance from the Global Office, if needed.
- The Regional Coordinator can analyze the Regional List to see whether it can be divided into Sub-Regional Lists, with a list of overlapping products that will naturally be considered as core items.

Whether the region is divided into sub-regions or not

- the regional coordinator might decide not to identify any core item from the regional list,
- b. Include the Global core list in the Regional list
 - c. Define the Regional core list as the set of core items (if any) identified under 3.a. plus global core items.
- 4- Regional coordinators are advised to work with new participating countries in their region to assess their ability to price the regional and sub-regional lists and help them

identify important representative items from the new countries which can also be found in at least one other country for addition to the regional list. If a sub-region is comprised of new countries (Ex: Central America), the Regional Coordinator would need to build a new sub-regional list.

- 5- All regions are required to price the Global Core List (GC List). Building the GC List is an interactive process that involves the Global Office, the Regional Coordinators and the countries. The proposed process is as follows:
 - a. Global Office builds the GC List using a specialized tool that selects a sub-set of items from the ICP 2005 Ring List. The List would have around 350 products.
 - b. The GC List is sent to Regional Coordinators, for their comments, changes, additions, and deletions of products.
 - c. The Global Office analyzes the responses from the Regional Coordinators and finalizes the GC List.
 - d. A revised GC List is sent to the Regional Coordinators.
 - e. The Regional Coordinators send the GC List to their countries and ask them to identify whether the products are Representative, Available, or Not Available. An explanation of Representativity prepared by the Global Office and Regional Coordinators should accompany the GC List.
 - f. The Regional Coordinators share with the Global Office the answers from the countries.
 - g. The Global Office finalizes the GC List taking account of comments received from the Regional Coordinators and sends it to them for inclusion in the Regional core lists and therefore the Regional list.
 - h. The Regional Coordinators proceed as indicated under 3.b. above.